

APPLICATION FOR EMPLOYMENT



Return completed application to:
 Redwood Valley-Calpella Fire District
 Attn: Fire Chief
 8481 East Rd.
 Redwood Valley, CA 95470
 (707) 485-8121

POSITION APPLYING FOR:

INSTRUCTIONS: Please read the vacancy announcement thoroughly to determine if you possess the qualifications for the job. All statements in your application are subject to verification and incorrect or incomplete statements may bar or remove you from employment. Resumes will not be accepted in place of application.

1. Personal Information

Name (Last, First, Middle)	Email Address
Mailing Address (Number & Street)	Cell Phone Number
(City, State, ZIP)	Work Phone Number
Do you have a valid California Driver's License? <input type="checkbox"/> Yes <input type="checkbox"/> No Number: _____ Class: ____ Expiration Date: _____	Social Security No. (Optional)

2. Previous RVCFD Employment and Current Employment of a Relative

- A. Have you previously been employed by Redwood Vally-Calpella Fire District? Yes No
- B. List any relatives currently employed by the District or Volunteer and their relationship to you:

3. Education and Training

High School Graduate? <input type="checkbox"/> Yes <input type="checkbox"/> No Passed Equivalency Test? <input type="checkbox"/> Yes		Completed Semester Units	Degree Obtained/ Year Graduated
Name and Location of High School: _____			
Name and Location of College	Course of Study		

Please describe additional coursework or training (including military) which would qualify you for this position:

Please list certificates or licenses of professional or vocational competence you possess which relate to this position:

What language(s), other than English, do you speak, read, & write fluently?

Additional education or training:

4. Work Experience

You should respond completely to the information requested in this section. **LIST YOUR MOST RECENT EMPLOYMENT FIRST.** Use a separate block for each job title held, even though with the same organization. Show experience for the past ten years and any earlier experience pertaining to the position for which you are applying. Use additional sheets if necessary. Explain any gaps between employments. Please keep in mind that your acceptance or rejection depends on the completeness and applicability of the information shown. Resumes are encouraged, but do not attach a resume in lieu of completing this form.

DO NOT ENTER "SEE RESUME" OR APPLICATION WILL BE CONSIDERED INCOMPLETE.

From (mm/yyyy):	Title of Position:	Employer (Name and Address):
To (mm/yyyy):	Duties Performed:	
Hours Per Week:		Name of Supervisor:
# of Employees Supervised:		Supervisor's Phone Number:
		Reason for Leaving:
From (mm/yyyy):	Title of Position:	Employer (Name and Address):
To (mm/yyyy):	Duties Performed:	
Hours Per Week:		Name of Supervisor:
# of Employees Supervised:		Supervisor's Phone Number:
		Reason for Leaving:
From (mm/yyyy):	Title of Position:	Employer (Name and Address):
To (mm/yyyy):	Duties Performed:	
Hours Per Week:		Name of Supervisor:
# of Employees Supervised:		Supervisor's Phone Number:
		Reason for Leaving:
From (mm/yyyy):	Title of Position:	Employer (Name and Address):
To (mm/yyyy):	Duties Performed:	
Hours Per Week:		Name of Supervisor:
# of Employees Supervised:		Supervisor's Phone Number:
		Reason for Leaving:

5. Conviction Record (Required From All Applicants)

Answer this section truthfully, including both minor and serious offenses of which you were convicted. ANY OMISSIONS ARE GROUNDS FOR REJECTION OF THE APPLICATION, REMOVAL OF NAME FROM ELIGIBILITY LIST, OR DISMISSAL FROM THE POSITION.

Have you ever been convicted as an adult for any violation of the law? Conviction includes a plea, verdict, or finding of guilt regardless of whether a sentence was imposed by the court. Conviction does not include a referral to, and participation in, any pretrial or post-trial diversion program. Also, you are not required to disclose a conviction of Health and Safety Code sections §11357(b) or (c), §11360(b), §11364, §11365 and §11550, as related to marijuana, if you were convicted of any these offenses prior to January 1, 1976. Conviction is not necessarily a bar from employment. Each case will be given individual consideration. Failure to list all convictions other than those excluded above may disqualify you from further consideration.

YES NO

If yes, provide the information requested below for each conviction. Be specific; give name of the offense, not simply misdemeanor or felony.

Offense:	Offense:	Offense:
Date:	Date:	Date:
Place:	Place:	Place:
Sentence/Fine:	Sentence/Fine:	Sentence/Fine:

6. Additional Information

Were you ever discharged or forced to resign from any position? Yes No

If so, please explain:

Would you object to having any of the above employers contacted in regard to your work? Yes No

If so, please explain:

Did you read the job description? Yes No

Do you meet the requirements of the Job Description? Yes No

7. Certificate of Applicant

PLEASE READ CAREFULLY: I hereby certify that my answers to the questions in this application are complete, accurate, and true to the best of my knowledge. I agree and understand that any misrepresentation or omission of material facts is cause for rejection of application, removal from the eligibility list, suspension, or dismissal. I hereby authorize the Redwood Valley-Calpella Fire District to conduct any investigation necessary concerning any part of my background related to the position I am seeking. I release all parties from any liability in connection with the provision and use of such information.

Signature of Applicant:

Date (mm/dd/yy):

If approved to be a Volunteer Firefighter, applicants will be required to submit proof of identity and eligibility to work in the United States. Prior to hiring, a District-paid physical examination, drug screen and fingerprinting will be required. For Public Safety positions, a psychological evaluation and detailed background investigation will be required.

**REDWOOD VALLEY-CALPELLA FIRE DISTRICT IS AN EQUAL OPPORTUNITY/
AFFIRMATIVE ACTION EMPLOYER**