



**REDWOOD VALLEY-CALPELLA FIRE DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING  
MINUTES  
January 8, 2026**

Page 1 of 4

**1. Opening Business**

**1.1 Call to Order**

The meeting was called to order by Chair Dunken at 6:01 PM.

**1.2 Pledge of Allegiance and Moment of Silence.**

**1.3 Roll Call**

X Director Cooper    X Chair Dunken    X Director Mayfield    X Director Odell    X Director Tusso

Staff present: Fire Chief Creel, FAE Lomax, Jessica Keizer.

**2. Public Comment (GC §54954.3)**

None

**3. Agenda Amendments (GC §54954.2)**

None

**4. Consent Calendar**

**4.1 Minutes: Approve Regular Board Meeting Minutes of November 13, 2025**

**4.2 Minutes: Approve Special Board Meeting Minutes of December 18, 2025**

**4.3 Payroll: Approve Payroll 22,23,24 and 25 in the amount of: \$95,518.72**

**4.4 Expenditures: Approve Expenditures for November and December in the Amount of:**

**General Fund with CalCard Details:    \$74,690.58**

**Director Tusso made a motion, seconded by Director Odell, to approve the consent calendar.**

**Ayes: Cooper, Mayfield, Odell, Tusso, Dunken**

**Noes:**

**Absent:**

**Abstain:**

**Motion passes**



**REDWOOD VALLEY-CALPELLA FIRE DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING  
MINUTES  
January 8, 2026**

Page 2 of 4

**5. Special Order of the Day**

**5.1 Promotional and Badge Pinning Ceremony**

Acting FAE's Alex Lomax and Garrett Keizer were sworn in and pinned as Fire Apparatus Engineers.

**6. Discussion Items –**

**6.1 Future Goal Setting with the Fire Chief**

Fire Chief Creel presented an outline of what his goals are for the RVCFD in the future.

**6.2 PG&E Settlement Funds Update**

A brief update was given by Jessica Keizer that the County still has funds that have not been reimbursed to the District regarding previous PG&E contracts (\$114,563.03) and the District still has \$658,532.09 in available uncontracted funds.

**7. Action Items – Discussion/Action**

**7.1 Review and Approve Outdoor Warning Siren Policy – Draft Operating Procedure (OPM 3.24)  
Discussion/Action**

A shortened version of the previous draft policy was presented by Chief Creel. Board Chair Dunken suggested comparing it to the original Draft policy previously presented by Chief Grebil that had been reviewed by legal counsel. After consideration of the two policies it was decided to simplify the original draft Operating Procedure (OPM 3.24). The discussion outlined in detail redlining the draft at the meeting. All corrections/redlines were dictated to the Board Clerk for revisions.

**Director Odell made a motion, seconded by Director Cooper, to approve the Draft Operating Procedure (OPM 3.24) with all corrections outlined and dictated during the discussion.**

**Ayes: Cooper, Mayfield, Odell, Tusso, Dunken**

**Noes:**

**Absent:**

**Abstain:**

**Motion passes**

**7.2 Review and Approve Request to Allocate Remaining PG&E Funds for Modular Trailer and Training - Discussion/Action**

After a brief discussion it was decided to table this item until a later date.



**REDWOOD VALLEY-CALPELLA FIRE DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING  
MINUTES  
January 8, 2026**

Page 3 of 4

**7.3 Establish a Budget Committee and Set a Meeting for Mid-Year Budget Adjustment.–  
Discussion/Action**

A mid-year budget committee was discussed, it was the unanimous decision to appoint Director Odell and Board Chair Dunken to be on that committee.

**Director Cooper made a motion, seconded by Director Mayfield, to establish a committee with Director Odell and Board Chair Dunken as the members.**

**Ayes: Cooper, Mayfield, Odell, Tusso, Dunken**

**Noes:**

**Absent:**

**Abstain:**

**Motion passes**

**8. Board of Directors and Administrative Reports – Information/Discussion  
(No action will be taken on any questions raised by the Board at this time.)**

**8.1 Board of Directors Report**

**Human Resources Committee (Ad Hoc - Dunken and Odell)**

Nothing to report at this time.

**8.2 Fire Chief Report**

45 Incidents including 2 fires for November 2025

62 Incidents for December including 3 fire calls

2025 totals 717

Imagetrend program is in place and we are in transition

December training topics included:

Hose lays

PPE donning and doffing

Personnel:

Career – 4

Volunteer – Roster = 22 (3 pending)

Explorer – Roster = 4 (1 pending application)

Equipment:

E6283 Listed with Brindlee Mountain Fire Apparatus for \$59,000. No movement



**REDWOOD VALLEY-CALPELLA FIRE DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING  
MINUTES  
January 8, 2026**

Page 4 of 4

**8.3 Volunteers Reports (Fire Marshal, Training Officer and Safety Officer)**

**Fire Marshal-** Fire Marshal Keizer reported that there are a couple of fire permits currently pending, one of which is a 2 story building. This development will include updating water supply which will be a benefit.

**Training Officer-** Training Officer BC Ebert reported that RVCFD has been working on structure fire training. There is a potential chance that we will have live burn training in the future. Current training has consisted of self-rescue, hose management, quick attack, and lots of hands on training.

**Safety Officer-** Personal Safety gear inspections are going to be taking place. PPE is crucial when performing training or while in active use.

**8.4 Volunteer Association Report-**

The Volunteer Association highlighted the upcoming events- Annual BBQ July 18th, the Sweethearts Dinner February 21st, and the Corned Beef Dinner March 15th.

**8. Correspondence – Information**

None

**9. Request for Future Agenda Items**

None

**10. Closed Session: Government Code §54957 7:10 PM**

Closed session was entered into at 7:10 PM

**10.1 Fire Chief Performance Review: Government Code §54957. (b)(1)**

**11. Open Session reconvened at 8:54 PM**

**11.1 Report on Closed Session: Government Code §54957.1**

No action was taken in closed session on item 10.1


A Special Meeting will be scheduled for January 15, 2026 at 6:00PM with a zoom option for Fire Chief Creel.

**12. Adjournment at 8:55 PM**

There being no further business to come before the Board the meeting was adjourned at 8:55 PM.

The next Regular Board Meeting will be February 12, 2026 at 6:00 PM

  
Stephanie Dunken, Chair

  
Jessica Keizer, Clerk