



**REDWOOD VALLEY-CALPELLA FIRE DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING  
MINUTES  
March 12, 2026**

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**1. Opening Business**

**1.1 Call to Order**

The meeting was called to order by Chair Dunken at 6:00PM.

**1.2 Pledge of Allegiance**

**1.3 Roll Call**

X Director Cooper    X Chair Dunken    X Director Mayfield\*    X Director Odell    X Director Tuso

Staff present: Captain Robinson, Jessica Keizer.

\*Director Mayfield arrived at 6:10PM

**2. Public Comment (GC §54954.3)**

Audience member Gizmo Henderson stated he was saddened by the departure of former Fire Chief Creel but glad we are pulling together. He expressed pride in RVCFD and feels it is the best firehouse around and stated he is proud of RVCFD and all of their work and commitment to the community. Public comment was closed at 6:05PM.

**3. Agenda Amendments (GC §54954.2)**

None

**4. Consent Calendar**

**4.1 Minutes: Approve Regular Board Meeting Minutes of February 12, 2026**

**4.2 Minutes: Approve Special Board Meeting Minutes of February 19, 2026**

**4.3 Minutes: Approve Special Board Meeting Minutes of January 22, 2026**

**4.4 Payroll: Approve Payroll 26, 3 and 4 in the amount of:        \$38,929.47**

**4.5 Expenditures: Approve Expenditures for February in the Amount of:**

**General Fund:        \$22,720.85**



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**Director Tusso made a motion, seconded by Director Odell, to approve the consent calendar.**

**Ayes: Cooper, Odell, Tusso, Dunken**

**Noes:**

**Absent: Mayfield**

**Abstain:**

**Motion passes**

**5. Discussion Items –**

**5.1 VFC CAL FIRE Grant Update**

We have received the radios and we are still waiting on the pagers as they were on backorder. We are preparing to submit the paperwork for reimbursement.

**6. Action Items – Discussion/Action**

**6.1 Approve Resolution Amending the Signature List for Authorizing the Disbursement of Funds from the Savings Bank of Mendocino County- Discussion/Action**

Resolution 2026-01 was reviewed, giving authorization to amend the signature list for Savings Bank of Mendocino County.

**Director Cooper made a motion, seconded by Director Odell, to approve resolution 2026-01.**

**Ayes: Cooper, Odell, Tusso, Dunken**

**Noes:**

**Absent: Mayfield**

**Abstain:**

**Motion passes**

**6.2 Approve Resolution Amending the Signature List for Authorizing the Disbursement of Claims by the County of Mendocino - Discussion/Action**

Resolution 2026-02 was reviewed, giving authorization to amend the signature list for the disbursement of claims by the County of Mendocino.

**Director Cooper made a motion, seconded by Director Tusso, to approve resolution 2026-02.**

**Ayes: Cooper, Odell, Tusso, Dunken**

**Noes:**

**Absent: Mayfield**

**Abstain:**

**Motion passes**



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**6.3 Review and Approve the County of Mendocino Fire Agency Funding Agreement (EO-26-108) for the Allocation of Measure P, Measure D and Proposition 172 Revenues for Quarter 1 of Fiscal Year 2025-2026 Totaling \$ 100,863.04 -Discussion/Action**

<b>Measure P =</b>	<b>\$ 77,351.69</b>
<b>Measure D (TOT) =</b>	<b>\$ 13,905.75</b>
<b>Proposition 172 =</b>	<b>\$ 9,605.60</b>

County of Mendocino Fire Agency Funding Agreement (EO-26-108) for the Allocation of Measure P, Measure D and Proposition 172 Revenues for Quarter 1 of Fiscal Year 2025-2026 Totaling \$100,863.04 was reviewed by the Board.

**Director Odell made a motion, seconded by Director Cooper, to approve funding contract EO 26-108 with the County of Mendocino .**

**Ayes: Cooper, Odell, Tusso, Dunken**

**Noes:**

**Absent: Mayfield**

**Abstain:**

**Motion passes**

**\*Director Mayfield arrived at 6:10 PM.**

**6.4 Declaration of Surplus Property and Authorization for Donation Pursuant to OPM 3.20.3.3- Surplus of 1200ft of Storz 4" LDH Hose-Discussion/Action**

Staff presented the findings that they have identified 1200ft of 4" LDH hose with Storz fittings that are no longer needed due to the District's transition to threaded hose connections. As a result, this hose is obsolete and incompatible with current apparatus and hose configurations.

Pursuant to OPM 3.20.2, the items listed, (1) 1200' of 4" LDH) have been reviewed and determined to be surplus to operational needs. If approved, the property will be donated to Mendocino Community College for use in their fire science program.

**Director Mayfield made a motion, seconded by Director Cooper, to approve the recommended action which was to approve the list of items ( 1200ft 4" LDH Hose Storz) declared as surplus property pursuant to OPM 3.20.2, and authorize staff to dispose of the property through donation to the Mendocino Community College for use in their fire science program in compliance with OPM 3.20.3.3.**



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**Ayes: Cooper, Mayfield , Odell, Tusso, Dunken  
Noes:  
Absent:  
Abstain:  
Motion passes**

**6.5 Declaration of Surplus Property and Authorization for Public Auction Sale Pursuant to OPM 3.2.2 and OPM 3.20.3.1-Storz Fittings**

Staff presented the findings that they have identified various Storz fittings that are no longer needed due to the District's transition to threaded hose connections. As a result, these fittings are obsolete and incompatible with current apparatus and hose configurations.

Pursuant to OPM 3.20.2, the items listed in Attachment 1 have been reviewed and determined to be surplus to operational needs. If approved, the property will be sold at public auction in compliance with OPM 3.20.3.1 to ensure transparency and obtain fair market value.

**Director Mayfield made a motion, seconded by Director Odell, to approve the recommended action which was to approve the list of items identified in Attachment 1, declare the Storz fittings as surplus property pursuant to OPM 3.20.2, and authorize staff to dispose of the property through public auction in compliance with OPM 3.20.3.1.**

**Ayes: Cooper, Mayfield , Odell, Tusso, Dunken  
Noes:  
Absent:  
Abstain:  
Motion passes**

**6.6 Request for Consideration of and Approval to Purchase Rescue Equipment Using Remaining Funds Not to Exceed \$30,253.09 on Contract EO-26-86**

The staff presented the following to the Board:

At the September 11, 2025, board meeting, the board approved the purchase of an F-550 light rescue from FAS totaling \$329,746.91. At the November 13, 2025, Board meeting, the Board approved Grant Contract EO-26-89 with Mendocino County, funded through the 2017 PG&E settlement, in the amount of \$360,000. The total cost of the Light Rescue vehicle is \$329,746.91, leaving a remaining balance not to exceed \$30,253.09. Attachment 1 in the packet identifies approximately \$29,700 worth of rescue equipment proposed for purchase using the remaining grant funds. The item descriptions and cost estimates provided in Attachment 1 are approximate figures and are provided for planning and budgeting purposes only. Final



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pricing may vary based on vendor quotes, availability, and procurement timing. The proposed equipment is necessary to properly outfit the Light Rescue vehicle and ensure it is fully operational and capable of meeting service demands. Purchasing this equipment will maximize the use of available grant funding and enhance the District's emergency response capabilities. If approved, all District purchasing requirements and procurement policies will be followed prior to acquisition. Any funds not utilized from the remaining balance will remain available and may be reallocated toward future grant opportunities or funding agreements with the County.

**Director Cooper made a motion, seconded by Director Mayfield, to approve the recommended action that stated: Approve the purchase of rescue equipment, including but not limited to the equipment identified in Attachment 1, using the remaining funds from Grant Contract EO-26-86, in an amount not to exceed \$30,253.09, and authorize staff to proceed with procurement in accordance with all District purchasing requirements and policies. Any funds not expended shall remain available for reallocation toward future grant opportunities or funding agreements with the County.**

**Ayes: Cooper, Mayfield, Odell, Tusso, Dunken**

**Noes:**

**Absent:**

**Abstain:**

**Motion passes**

**7. Board of Directors and Administrative Reports – Information/Discussion**  
(No action will be taken on any questions raised by the Board at this time.)

**7.1 Board of Directors Report**

**Human Resources Committee (Ad Hoc - Dunken and Odell)**

Currently working on several matters and there will be more information to come.

**7.2 Board of Directors Report**

**Mid Year Budget Committee (Ad Hoc - Dunken and Odell)**

Nothing to report at this time. The meeting date is yet to be determined.

**7.3 Fire Chief Report -**

The Fire Chief's report was given by Fire Marshal Keizer, he highlighted:

February calls: Total incidents 40

Medical 25 (62.5%) Hazardous situation 2 (5%) Fire 4 (10%)

Non-emergency 7 (17.5%) Public service 1 (2.5%) Rescue 1 (2.5%)

He commend the crews for the excellent work they continue to do on emergency responses.



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The professionalism and dedication shown on calls continue to reflect positively on the district. The current Average VPC (Volunteers Per Call) is 4.3, which is a great response level for our district.

Reporting that we have worked to reduce costs where possible, including:

- Returning several nonessential clothing items
- Canceling hotel and conference reservations that were not necessary.

Thank you to Kerry and Tony for representing the department and reading Dr. Seuss at the elementary school. Community outreach like this strengthens our relationship with the community we serve.

- Staff is currently working on a proposal for an awards dinner.
- Tim Corpuz has agreed to spearhead obtaining cost estimates and planning information.
- We will have two new firefighters to badge at the next board meeting.
- The Duty Officer (DO) position has been posted and currently has two applicants.
- Staff would like to post the Fire Chief position as soon as possible and cast a wide net to ensure we attract strong candidates.

Upcoming training includes:

- Live burn at Reeves Canyon at the end of the month
- MOAD training
- Palmer's Doll House fire behavior training

We are wrapping up structure fire training and will soon transition into Wildland training. As we transition into wildland training, we will likely need to order dual-compliant pants for new volunteers, as the yellow Nomex pants are no longer supported.

Ongoing projects include:

- Sale of surplus equipment
- Listing of Engine 6283
- Progress on the new Light Rescue



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-Work on the Water Tender (Doors)

**7.4 Volunteers Reports (Fire Marshal, Training Officer and Safety Officer)**

**Fire Marshal-** Fire Marshal Keizer updated the Board on current permits and projects underway in our District.

**Training Officer-** We have been doing many exciting trainings leading up to our live training burn set to take place later in the month in Reeves Canyon.

**Safety Officer-** Captain Corpuz reported that he and Captain Robinson are working on a system to inventory and track our PPE. They have been implementing some of the things they learned at their training to better the safety of our staff and volunteers. Currently they are identifying PPE that needs to be purchased for new Volunteers,

**7.5 Volunteer Association Report-**

The Volunteer Association highlighted the upcoming events- Annual BBQ July 18th, the Corned Beef and Cabbage Dinner is coming up on the 18th.

**8. Correspondence – Information**

None

**9. Request for Future Agenda Items**

None

**10. Closed Session: Government Code §54957 6:34 PM**

Closed session was entered into at 6:34 PM

**10.1 Fire Chief: Government Code §54957. (b)(1)**

**11 Open Session reconvened at 6:57 PM**

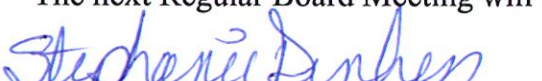
**11.1 Report on Closed Session: Government Code §54957.1**

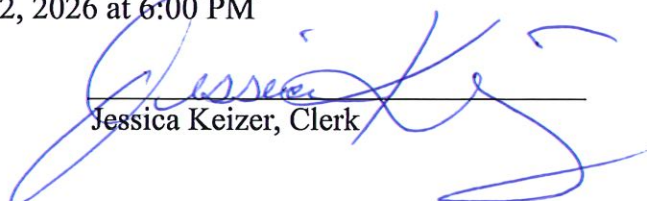
While the agreement with Creel has been signed there is an amendment to be issued to correct the signature date. Everything will be finalized once that has been signed.

**12. Adjournment at 6:59 PM**

There being no further business to come before the Board the meeting was adjourned at 6:59 PM.

The next Regular Board Meeting will be March 12, 2026 at 6:00 PM

  
Stephanie Dunken, Chair

  
Jessica Keizer, Clerk